



## Minutes of Meeting

<b>Client Name</b>	Loan Bazaar (Mr. Shrish Garg)
<b>Project Name</b>	Loan Management System (LMS) Referral Management System (RMS)
<b>Date</b>	10-Dec-2019
<b>Attendees</b>	<b>Loan Bazaar :</b> Shrish Garg <b>Thinkinno:</b> Hiren Acharya

## Discussion Summary

The Objective of the meeting was to exhibit the demo of the LMS (Loan Management System) developed by Thinkinno . But Mr Shrish Garg was also interested for another application developed by Thinkinno I.e. Referral Management System for sending promotional emails to a big group of prospects.

## Discussion Points:

1. Demonstration of the LMS (Loan Management System).
2. Mr Garg also showed their existing application of Loan Bazaar.
3. Mr Garg was interested to execute the LMS application as a pilot project for one month of subscription I.e. Rs. 5000 + Taxes once they have their internal discussion for the same.
4. Demonstration of the RMS (Referral Management System)
5. The subscription amount for RMS is Rs 10000 + Taxes and the validity of the subscription is for one year.
6. There is a requirement for the update in the RMS application as suggested by Mr Garg and we have to quote him for the same apart of the yearly subscription amount.
7. The update requirement in RMS application is as follows.
  - 7.1. User wants to send the bulk promotional emails via application to the prospects for the loan offers.
  - 7.2. For this Loan Bazaar receives the data (Email ID's) from various sources.
  - 7.3. There is need to upload these data (Email ID's) via a CSV or Excel File into the system.
  - 7.4. These email ID's can be in the range from 1000 to 5000.
  - 7.5. These Email ID's received from the various sources need to be given a different "Group Types".
  - 7.6. These Email ID's are only used to send the emails and not to generate Leads and Task, neither there is a need to enter other details of the contacts.
  - 7.7. These Email ID's are used to send the promotional emails with the existing facility by creating the email template and selecting the group to send.
  - 7.8. The promotional email consist of the following data.
    - 7.8.1. Email Body text
    - 7.8.2. One picture (Promotional or festival picture)
    - 7.8.3. Link to open the response form for the loan prospect. (Response form will be developed by Loan Bazaar).



7.8.4. Attached promotional documents regarding the loan promotion.

7.9. Thinkinno has to provide an additional working of the application development cost and duration.

**Deliverables from Thinkinno:**

1. Send MOM by 11 December 2019
2. Make the feature list & SOW with duration for the update in RMS application.

**Deliverables from Mr Shrish Garg**

1. Approve the Update cost (SOW) in existing RMS application.